

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Author E. Sandlain II
BID NO.: 19-9012

Date Issued: August 7, 2019

**FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR LIQUID CARBON DIOXIDE (99.5%)
ADDENDUM 1**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 p.m., August 15, 2019** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

(Contractor’s Insurance Requirements Attached)

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer’s Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

___ Non-minority ___ Hispanic ___ African-American ___ Other Minority (specify) _____

___ Female Owned ___ Handicapped Owned ___ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: ___ Partnership ___ Corporation ___ Sole Proprietorship ___ Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

The purpose of this Addendum 1 is to provide responses to a vendor's questions.

Q1. Based on the referenced section – would we be able to set up a time for our technician to visit the site prior to the bid due date? If so, who would we contact to set this up?

A1. Yes. Contact the Contracts and Purchasing Specialist listed in the contract.

Q2. Should a sample be required, we would work with the City to set this up but please be aware that specialized containers are required, therefore, the time to obtain these may exceed the ten calendar days specified in this section. Is this acceptable?

A2. Samples were not requested as a requirement in the bid.

Q3. Please confirm that a performance bond is NOT required.

A3. A performance bond was not requested as a requirement in the bid.

Q4. We invoice per delivery and each invoice will have N30 days to pay. Is this acceptable?

A4. Yes.

Q5. Scheduled site visits will be allowed but are subject to Seller's security, safety, and confidentiality procedures. Is this acceptable?

A5. Yes. A scheduled visit of the contractor's facility is not requested in the bid.

Q6. Referenced section indicates pricing is firm for life of contract, however, in section 6. Economic Price Adjustment, there is a mechanism for adjusting price. Please confirm that pricing may be adjusted under the guidelines of this section (6).

A6. Yes, with the appropriated supporting documentation for the change request.

Q7. There is not an "established price" or catalog price for carbon dioxide, therefore, we believe that the referenced section is not applicable to the product supplied in this contract. Are you in agreement?

A7. You must identify the price index, industrial standard or other pricing used as stated with the price schedule on page 19 of 33 in the bid.

Q8. As it pertains to SMWVB, we have certain existing contracts with common carriers that are national in scope. At times, if there is a shortage in driver resources at a particular facility, the company will request that the common carriers provide services at that facility pursuant to the national contract. Consequently, some of these common carrier resources may perform the delivery services that are within the scope of the bid. However, to the extent that we will be required to subcontract any work specific to the bid, the company will make all efforts to comply with the SMWVB. Is this acceptable?

A8. The use of any subcontractors must be identified and accounted for under our SMWB program.

Q9. Can the last sentence of the referenced section be modified as indicated below?

".... including loss of use thereof as relates to property damage or bodily injury."

A9. No. This is standard language in the bid document.

Q10. Can you provide us with a copy of the Prime Contractor Data Form (PCDF) and the Background Screening letter referred to in the referenced section for our review?

A10. No. This is provided by a third party background screening service as stated in the bid document.

Q11. Based on our question/comments above as it pertains to SMWVB, we are uncertain how to fill out this form with respect to our existing national contracts. Based on this, is this section required at the time of bid submittal? If awarded the business, we can work with SAWS to discuss this requirement in conjunction with our existing contracts. Is this acceptable?

A11. Yes, it is required at the time of the bid submittal. If awarded the contract, the form can be updated as required during the life of the contract. You may contact the SMWB Program Manager listed in the contract for assistance with the SMWB program.

IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 1 AS PART OF YOUR BID SUBMISSION.

All terms and conditions of the Formal Bid remained unchanged.